



CITY OF ASTORIA

Founded 1811 • Incorporated 1856

COMMUNITY DEVELOPMENT

Fee Paid Date _____ By _____

DR _____

Fee: \$750.00

DESIGN REVIEW >25,000 Project Value

Property Address: _____

Lot _____ Block _____ Subdivision _____

Map _____ Tax Lot _____ Zone _____

Applicant Name: _____

Mailing Address: _____

Phone _____ Email: _____

Property Owner's Name: _____

Mailing Address: _____

Phone: _____ Email: _____

Signature of Applicant: _____ Date: _____

Signature of Property Owner _____ Date: _____

Proposed Construction: _____

Site Dimensions & Square Footage: _____

Building Square Footage: 1st Floor: _____ 2nd & 3rd Floor: _____ Garage: _____

Accessory Building Information: _____

FILING INFORMATION: The Design Review Committee meets on the first Thursday of the month, as needed depending on date of applications. Complete applications must be received by the 1st of the previous month. *A pre-application meeting with the Planner is required prior to the acceptance of the application as complete.* Only complete applications will be scheduled on the agenda. Your attendance at the Design Review Committee meeting is recommended.

For office use only:			
Application Complete:		Permit Info Into D-Base:	
Labels Prepared:		Tentative DRC Meeting Date:	
120 Days:			

All information concerning construction materials, design, dimensions, etc. is REQUIRED. If submitting large format plans, please also submit a reduced copy at 11" x 17" for reproducing.

Briefly address each of the Design Review Guidelines and state whether the project complies with the guideline, if applicable, and why this request should be approved. **Please provide manufacturer information and/or detailed information for use of any material or design not selected from the "Encouraged" list in the Design Guidelines.** (Use additional sheets if necessary.):

1. **Building Form.**

Basic Shape: _____

Porches & Balustrade - Design, Dimension, Features, Materials: _____

Balconies & Balustrade - Design, Dimension, Features, Materials: _____

Other: _____

2. **Windows.**

Material: _____

Divided Windows (true divided, external muntins, etc): _____

Operation (casement, single hung, etc.): _____

Size & Material of Exterior Casings (minimum 5/4" x 4"; provide detail diagram): _____

Other: _____

3. **Exterior Wall Treatments.**

Material & Dimensions of Siding (note if material is smooth or textured): _____

Decorative Features: _____

Other: _____

4. **Doors.**

Material & Design: _____

Other: _____

5. **Roof Elements.**

Style and Pitch of Roof: _____

Material: _____

Color: _____

Decorative Features (eave brackets, etc): _____

Other: _____

6. **Garage.**
 Garage Door Material & Design: _____
 Window Material & Design: _____
 Roof Style & Material: _____
 Other: _____

7. **Signs.**
 Dimension & Square footage: _____
 Location: _____
 Type, Material & Design: _____
 Other: _____

8. **Exterior Lighting.**
 Fixture & Lamp Design: _____
 Location: _____
 Other: _____

9. **Other Design Elements.**
 (Fences, out buildings, corner boards, belt course, etc. with dimensions): _____

10. **Building Orientation.**

11. **Building Massing.**
 Building to Lot Ratio: _____
 Other: _____

12. **Access and Parking Design.**
 Number of Off-street Spaces: _____
 Other: _____

13. **Landscaping.**

14. **Underground Utilities.**

PLANS: A site plan indicating location of the proposed structure on the property is required. Diagrams showing the proposed construction indicating style and type of materials proposed to be used are required. Scaled free-hand drawings are acceptable. The City may be able to provide some technical assistance on your proposal if it is adjacent to a historic structure and will require additional review by the Historic Landmarks Commission.

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